



Michigan Department of State Police

Emergency Management and Homeland Security Division Informational Letter



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This Informational Letter Supersedes Informational Letter Vol. 06-02, January 17, 2006

TO: Local and District Emergency Management Coordinators
SUBJECT: FY 2006 NIMS Compliance Activities

This Informational Letter provides clarification to the MSP/EMD Informational Letter, Vol. 06-02 issued January 17, 2006. The January letter identified the National Incident Management System (NIMS) requirements that local governments are required to complete for FY 06, and was based on earlier information from the NIMS Integration Center. At the time the letter was developed, requirements were identified that would best benefit emergency response organizations in achieving NIMS training requirements.

It has been determined that the training requirements specified in the January letter are not feasible for this fiscal year. The revised minimum federal training requirements that emergency personnel shall complete are listed in the attached training matrix. Emergency personnel are encouraged, but not required, to complete training above the minimum requirements, thus enhancing response capabilities within all position levels to fulfill future needs.

The attached matrix indicates the minimum training requirements personnel shall complete to comply with FY 06 federal guidance. All emergency management/response personnel shall complete the IS - 700 NIMS course and the ICS (IS) -100: Introduction to ICS or equivalent course with additional training imposed on higher positions.

Emergency management/response personnel already trained in Incident Command System (ICS) do not need retraining if their previous training is consistent with Department of Homeland Security (DHS) standards (to include ICS courses managed, administered, or delivered by the Emergency Management Institute, the National Fire Academy, FIRESCOPE, the National Wildlife Coordinating Group, the U.S. Department of Agriculture, the Environmental Protection Agency, and the U.S. Coast Guard). Additionally, if personnel have completed the 16-hour Unified Incident Command System (UICS) course offered through the Michigan State Police, Emergency Management and Homeland Security Division, they **do not** need to retake the ICS 100 and 200 level.

Due to a wide range of organizations offering ICS courses, it is difficult to identify all of the courses that are available to emergency personnel. If you are unsure whether previous training meets or is equivalent to the ICS courses, the document **NIMS National Standard Curriculum Training Development Guidance, October 2005**, provides a checklist to compare the material covered. This guidance is available in a PDF version at: www.fema.gov/nims. If in doubt, please consider taking the required ICS courses specific to your position. You must keep on file all past and current training records to verify satisfactory completion.

For questions pertaining to training, contact Sgt. Mike Johnson at the Emergency Management and Homeland Security Training Center, 517-322-1708, or johnsonmw@michigan.gov. For inquiries pertaining to other NIMS requirements, contact Jim Reardon at the Emergency Management and Homeland Security Division (EMHS) Planning Section, 517-333-5017, or reardonj@michigan.gov.

Sincerely,

KRISTE ETUE, CAPTAIN
Deputy State Director of Emergency Management
and Homeland Security

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(061)
Attachment: NIMS FY 06 Minimum Training Requirements

FY '06 NIMS Minimum Training Requirements

State/Local/Tribal/Private Sector & Non-Governmental personnel to include:	Courses Required to be Completed During FY 06 to meet 06 compliancy:
Entry Level First Responders & Disaster Workers: <ul style="list-style-type: none"> • EMS & Law Enforcement personnel • Firefighters • Public Health & Hospital personnel • Public Works/Utility & skilled support • Other EM response, support, volunteer personnel at all levels. 	<ul style="list-style-type: none"> • IS - 700: NIMS, An Introduction • ICS (IS) - 100: Introduction to ICS or equivalent*
First Line Supervisors: <ul style="list-style-type: none"> • Field Supervisors • Single Resource Leaders • Other response personnel that requires a higher level of ICS / NIMS training 	<ul style="list-style-type: none"> • IS - 700: NIMS, An Introduction • ICS (IS) - 100: Introduction to ICS or equivalent* • ICS (IS) - 200: Basic ICS or equivalent*
Middle Management: <ul style="list-style-type: none"> • Strike Team & Task Force Leaders • Unit Leaders • Division/Group Supervisors • Branch Directors • Multi-agency coordination system/emergency operations center staff 	<ul style="list-style-type: none"> • IS - 700: NIMS, An Introduction • IS - 800: National Response Plan • ICS (IS) - 100: Introduction to ICS or equivalent* • ICS (IS) - 200: Basic ICS or equivalent*
Command & General Staff: <ul style="list-style-type: none"> • Personnel with multi-agency coordination responsibilities • Area Commanders • Emergency Managers • Emergency Operation Center Manager 	<ul style="list-style-type: none"> • IS - 700: NIMS, An Introduction • IS - 800: National Response Plan • ICS (IS) - 100: Introduction to ICS or equivalent* • ICS (IS) - 200: Basic ICS or equivalent*

* Note: Please refer to the NIMS **National Standard Curriculum Training Development Guidance, October 2005** to determine the equivalency of other courses to the ICS 100 & ICS 200.

Note: IS – 700, IS – 800, ICS / IS – 100 & ICS / IS – 200 may be completed online through the Emergency Management Institute's website at: <http://training.fema.gov/EMIWeb/IS/crslist.asp>.

At a future date, EMHS will provide an Informational Letter to indicate FY 07 NIMS initiatives once DHS finalizes the requirements of NIMS/NIC Information.

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